



Mercon Privacy Notice

This privacy notice will explain how our organization uses the personal data we collect from you when you use our website.

Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- What are your data protection rights?
- What are cookies?
- What type of cookies do we use?
- How to manage your cookies
- Privacy policies of other websites
- Changes to our privacy notice
- How to contact us
- How to contact the appropriate authorities

What data do we collect?

Mercon collects the following data:

- Personal identification information: Name, Email address and phone number - Your CV

How do we collect your data

You directly provide Mercon with the data we collect. We collect data and process data when you:

- Voluntarily apply for a vacancy or provide feedback on any of our message boards or via email.

How will we use your data?

Mercon collects your data so that we can:

- Process your application .

How do we store your data?

Mercon securely stores your data in our datacenter. Only our HR department can see your data. Mercon will keep your personal data for the period of your application. Once this time period had expired, we will delete your data.

What are your data protection rights?

Mercon would like to make sure you are fully aware of all of your data protection rights.

Every user is entitled to the following:

- **The right to access** – You have the right to request Mercon for copies of your personal data. We may charge you a small fee for this service.
- **The right to rectification** – You have the right to request that Mercon correct any information you believe is inaccurate. You also have the right to request Mercon to complete information you believe is incomplete.
- **The right to erasure** – You have the right to request that Mercon erase your personal data, under certain conditions.
- **The right to restrict processing** – You have the right to request that Mercon restrict the processing of your personal data, under certain conditions .
- **The right to object to processing** – You have the right to object to Mercon processing of your personal data, under certain conditions.



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- **The right to data portability** – You have the right to request that Mercon transfer the data that we have collected to another organization, or directly to you, under certain conditions. If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at:
 - email: dpo@mercon.com
 - or write to us:
 - Mercon B.V.
 - Att DPO
 - Krinkelwinkel 6-8
 - 4202 LN Gorinchem
 - The Netherlands

What are cookies?

Cookies are text files placed on your computer to collect standard internet log information and visitor behavior information. When you visit our website, we may collect information from you automatically through cookies or similar technology.

For further information, visit: allaboutcookies.org

How do we use cookies?

Mercon uses cookies in a range of ways to improve your experience on our website.

Including:

- Understanding how you use our website
- Seeing where from which country you are

What types of cookies do we use?

There are a number of different types of cookies, however, our website only uses:

Functionality – Mercon uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in.

How to manage cookies

You can set your browser not to accept cookies, and the above mentioned website tells you how to remove cookies from your browser. However in a few cases, some of our website features may not function as a result.

Privacy notices of other websites

The Mercon website may contain links to other websites. Our privacy notice applies only to our website, so if you click on a link to another website, you should read their privacy notice.

Changes to our privacy notice Mercon keeps its privacy notice under regular review and places any updates on this web page. This privacy notice was last updated on 14 October 2019.

How to contact us

If you have any questions about Mercon Montage's privacy notice, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

- email: dpo@mercon.com

- or write to us:

Mercon B.V.
Att DPO
Krinkelwinkel 6-8
4202 LN Gorinchem
The Netherlands



How to contact the appropriate authority

Should you wish to report a complaint or if you feel that Mercon has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

- Phone: +31 (0)70 888 85 00
- Address:

Autoriteit Persoonsgegevens
P.O. Box 93374
2509 AJ Den Haag
The Netherlands